

Scrutiny Committee - 16th July 2009**12. Scrutiny Work Programme**

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
16 th July 2009	Quarter 4 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager Councillor Tim Carroll
16 th July 2009	SLA and working relationships with Third Party Organisations	✓			This issue was included in the Scrutiny Work Programme at the request of Councillor Robin Munday. The report will look at SSDC's IT provision and support to outside bodies.	Deliver well managed, cost effective services valued by our customers	Roger Brown, Technical Support Manager, e-Government and Technology Councillor David Recardo

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16 th July 2009	Pioneer Somerset – Programme Management Arrangements	✓			This report was considered by District Executive at its meeting on 7 th May 2009. The report sets out the programme management arrangements for the Pioneer Somerset Programme.	Deliver well managed, cost effective services valued by our customers.	Phil Dolan Chief Executive Councillor Tim Carroll
16 th July 2009	Rural Perspective	✓			To introduce the concept of a 'rural impact assessment', as part of the SSDC Rural Perspective, and to provide an opportunity for the Scrutiny Committee to consider the potential use of an impact assessment within the current years work programme.	Increase economic vitality and prosperity Improve the housing, health and well-being of our citizens Ensure safe, sustainable and cohesive communities	Charlotte Jones Head of Service - Area Development North Councillor Patrick Palmer
13 th August 2009	Future of Recycling bring bank provision / SORT IT Scheme	✓			This report is submitted to Scrutiny members for comment prior to it being considered by the District Executive.	Deliver well managed, cost effective services valued by our customers.	Vega Sturgess, Corporate Director Environment Steve Read, Managing Director SWP

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							Councillor Tom Parsley
13 th August 2009	Housing Improvement Programme	✓			Further to the Annual Audit Inspection Letter considered by the Scrutiny Committee in April members are asked consider how they wish to monitor the Housing Improvement Programme and whether a future report is required.	Improve the housing, health and well-being of our citizens	Jo Gale Scrutiny Manager
13th August 2009	Update and impact of Procurement Strategy	✓			In July 2006, the Scrutiny Committee was consulted on the draft procurement strategy. It was agreed that the impact of the Strategy would be reported to the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers. Increase economic vitality and prosperity	Gary Russ, Procurement and Risk Manager Councillor Tim Carroll
1 st September 2009	Wincanton Community Sports Centre	✓			A report on the lessons learnt at Wincanton Community Sports Centre was requested by the Scrutiny Committee at its meeting in February 2009.	Deliver well managed, cost effective services valued by our customers.	Steve Joel, Head of Sport, Arts & Leisure Councillor Sylvia Seal

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1 st September 2009	Impact and progress of Equalities Strategy	✓			An annual update report on this important policy area has been requested by the Scrutiny Committee	Ensure safe, sustainable and cohesive communities.	Jo Morgan, Community Cohesion Officer Councillor Ric Pallister Anne Campbell Theme Advisor
1 st September 2009	Local Strategic Partnership: South Somerset Together – Annual Review	✓			An annual report is submitted to the Scrutiny Committee outlining the key achievements of the LSP over the past 12 months and priorities for the coming 12 months.	Ensure safe, sustainable and cohesive communities	Saveria Moss – LSP Co-ordinator Councillor Paull Robathan – Chair of the LSP
1 st September 2009	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Phil Dolan, Chief Executive Councillor Tim Carroll

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29 th September 2009	Update report on the Somerset Tourism Partnership	✓			An annual update report on the work of the Somerset Tourism Partnership was requested by Members at its meeting in February 2009.	Increase economic vitality and prosperity	David Julian, Head of Countryside, Heritage & Tourism Councillor Sylvia Seal
29 th September 2009	2010/11 Budget setting and MTFP report			✓	Outline budget report for consideration and comment prior to District Executive.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Finance and Support Services
3 rd November 2009	Impact and progress of Risk Management Strategy	✓			Members will receive an update report on progress of the Risk Management Strategy.	Deliver well managed, cost effective services valued by our customers	Gary Russ, Procurement and Risk Manager Councillor Tim Carroll
1 st December 2009	Capital Programme			✓	To outline the resources available for and to agree the new schemes to be included in revised Capital Programme.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday

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5 th January 2010	Medium Term Financial Plan			✓	To advise members of the MTFP and for members to comment on the process and progress to date.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Finance and Support Services
2 nd February 2010	Medium Term Financial Plan and Revised Capital Programme			✓	For Scrutiny Committee members to comment prior to the report being considered by District Executive and Full Council in February.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Finance and Support Services
4 th May 2010	Annual Audit Management Letter	✓			The Audit Commission produces an Annual Inspection letter which covers all aspects of the Council's performance.	Deliver well managed cost effective services valued by our customers	Phil Dolan Chief Executive Leader of the Council

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TBC	Relaxation of Over 60's Concessionary Travel Scheme	✓			At the Scrutiny Committee meeting in August 2008 members requested a fully costed proposal outlining the full cost and service implications of introducing a relaxation to the existing concessionary bus fare scheme.	Deliver well managed cost effective services valued by our customers	Nigel Collins Transport Strategy Officer Councillor Peter Seib
TBC	Update on Local Government and Public Involvement in Health Bill – Implications for Scrutiny	✓			Members have requested that officers submit a report outlining the most significant elements of the Local Government and Public Involvement in Health Bill, in relation to the Scrutiny Function.	Deliver well managed, cost effective services, valued by our customers.	Scrutiny Manager
TBC	Travel Plan	✓				To provide well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer Councillor Peter Seib

Commission Work Programme

September	Capital Strategy and Asset Management Plan
October	Budget – inescapable commitments and challenges